



Project Budget Form **Capital Grants to Community Organizations**

Organization Name: _____

Project Name: _____

Check one:

Project Budget

Costs for Completed Project

Information about this form and MD Capital Grants:

1. Attach the project budget to a completed Capital and Special Project Grant Form
2. The MD will pay a maximum of 50% of the project cost.
3. The MD will not pay for GST – please deduct it from your costs.
4. Volunteer labour only includes labour on this project, and does not include general society or board meetings or fundraising for the project.
5. Labour and equipment donated by a company may be charged at the regular company rate, but you will need to show an invoice from the company showing those rates. Other labour and equipment donated by society members will be charged at the rates shown above.

Expenditures (for this project only)

Planning (consultants, drawings, studies)

Materials/Equipment/Labour

Volunteer Goods and Services (attach estimates or invoices where possible)

Value of Donated Goods _____

Value of Donated Services _____

Volunteer Labour @ \$15/hour (unskilled) _____

Volunteer Labour @ \$30/hour (skilled) _____

Volunteer Labour & Equip @ \$60/hour _____

Total Expenses (must equal the Total Revenue on next page) _____

Revenue Sources (for this project only)

MD Grant Requested _____

(*enter grant amount required, to a maximum of 50% of total expenses)

Other Grants (planned, applied for or received)

_____	_____
_____	_____
_____	_____
_____	_____

Cash Donations

_____	_____
_____	_____
_____	_____
_____	_____

Volunteer Goods and Services _____

(*insert total volunteer goods and services from previous page)

Subtotal (add Revenue sources above) _____

Society Contribution _____

(*add an amount to the **Subtotal** so that Total Revenue below equals Total Expenses on previous page)

Total Revenue (must equal the Total Expenses on previous page) _____

Note:

Please add extra pages to this form if needed!