

**MUNICIPAL DISTRICT OF BIG LAKES
ORGANIZATIONAL MEETING OF COUNCIL
October 25, 2010**

Minutes of the Municipal District of Big Lakes Organizational Meeting held at the M.D. Administration Building in High Prairie, Alberta on Monday, October 25, 2010, commencing at 11:00 a.m.

PRESENT WERE: Councillor: Alvin Billings, Banana Belt/H.P. East
Ray Dupres, Enilda
Violet Campiou, Faust
Randy Ehman, S. Sunset House/Gilwood
Ken Killeen, Kinuso
Guy L'Heureux, Jousard
David Marx, Prairie Echo/Salt Prairie
Ken Matthews, N. Gilwood/Triangle
Fern Welch, Grouard

Administration: Harvey Prockiw, C.A.O.
Amanda Backs, Recording Secretary

Press: Jamie Ballam, 93.5 Prairie FM

CALL TO ORDER: Mr. Prockiw called the meeting to order at 11:08 a.m.

OATH OF OFFICE: Each councillor was administered their Official Oath of Office.

**REVIEW OF
PROCESS:** Mr. Prockiw explained the process for the Organizational Meeting.

**ELECTION OF
REEVE:** Mr. Prockiw called for nominations for Reeve. Councillor L'Heureux nominated Councillor Billings. Mr. Prockiw called a second and third time for nominations for Reeve.

2010-20-666 **MOVED BY COUNCILLOR DUPRES** that nominations for the position of Reeve cease.

CARRIED

Councillor Billings was declared elected as Reeve by acclamation and administered the Official Oath of Office. Reeve Billings assumed the chair.

**ELECTION OF
DEPUTY REEVE:** Reeve Billings called for nominations for Deputy Reeve. Councillor Killeen nominated Councillor Marx. Councillor Dupres nominated Councillor Matthews. Reeve Billings called a second and third time for nominations for Deputy Reeve.

2010-20-667 **MOVED BY COUNCILLOR EHMEN** that nominations for the position of Deputy Reeve cease.

CARRIED

A secret vote was taken. Councillor Marx was declared elected as Deputy Reeve and administered the Official Oath of Office.

**DESTRUCTION
OF BALLOTS:**

2010-20-668 **MOVED BY COUNCILLOR CAMPIOU** that all ballots for the purpose of the Organizational Meeting be destroyed.

CARRIED

**REVIEW OF
SEATING
ARRANGEMENT:**

Council reviewed the seating arrangement.

**STATUTORY/COUNCIL
APPOINTMENTS - INTERNAL:**

***AG. ADVISORY
COMMITTEE:***

2010-20-669

MOVED BY DEPUTY REEVE MARX that Mr. Eric Verstappen and all 2009/2010 members be appointed to the Agricultural Advisory Committee.

CARRIED

**STATUTORY/AGREEMENT
APPOINTMENTS - EXTERNAL:**

***HEART RIVER
HOUSING:***

Councillor Welch was appointed as member and Councillor Campiou was appointed as alternate.

***BARRHEAD SOCIAL
HOUSING:***

Councillors Campiou and Killeen expressed interest. A secret vote was taken and Councillor Killeen was declared elected as member to the Barrhead Social Housing. Councillor Campiou was appointed as alternate.

F.C.S.S. ADVISORY:

Councillor Campiou and Councillor Welch were appointed as members.

***COMMUNITY FUTURES
L.S.L. REGION:***

Councillor Ehman was appointed as member and Councillor Matthews was appointed as alternate.

***MD OF BIG LAKES
LIBRARY BOARD:***

Mr. Prockiw reviewed the MD bylaw establishing the MD of Big Lakes Library Board. Councillor Campiou, Councillor Matthews, Ann Stewart, Lorrie Shelp and Lynne Pardell were appointed as members.

***TOWN OF HP
LIBRARY BOARD:***

Councillor Campiou was appointed as member and Deputy Reeve Marx was appointed as alternate. Ann Stewart was appointed as member-at-large for the MD and Simone Blacha was appointed as joint Town/MD member-at-large.

***PEACE LIBRARY
SYSTEM:***

A letter of interest was submitted by Lorrie Shelp. Councillors Welch and Campiou also expressed interest in sitting as member. A secret vote was taken and Lorrie Shelp was appointed as member. Councillor Welch declined interest as alternate and Councillor Campiou was declared alternate.

***HIGH PRAIRIE
REC. BOARD:***

Councillor Dupres expressed interest as sitting as member. Deputy Reeve Marx stepped down as member. Councillor Ehman stepped down as alternate. Councillor Matthews and Councillor Dupres were appointed members and Deputy Reeve Marx was appointed alternate.

***H.P. REGIONAL
LANDFILL AUTH:***

Councillor L'Heureux was appointed as member and Reeve Billings was appointed as alternate.

***H.P. SEED
CLEANING CO-OP:***

Reeve Billings as appointed as member and Deputy Reeve Marx was appointed as alternate.

***L.S.L. WATERSHED
COMMITTEE:***

Councillor L'Heureux was appointed as member and Councillor Dupres was appointed as alternate.

***PEACE AIR SHED
ZONE ASSOC.:***

Councillor Matthews was appointed as member and Reeve Billings was appointed as alternate.

***BARRHEAD AIR
SHED ZONE:***

Councillor Matthews was appointed as member and Reeve Billings was appointed as alternate.

- S.A.R.D.A.:** Councillor Ehman was appointed as member and Councillor L'Heureux was appointed as alternate.
- TOURISM:** Councillor Welch expressed interest to sit as alternate. Councillor Dupres and Councillor L'Heureux expressed interest in being appointed as member. Previously one councillor and the Development Officer were appointed members. Administration preferred that staff not be an appointed member. The appointment of membership was tabled for further information.
- GROUARD/P.R. TRAIL COMMITTEE:** Councillor Welch was appointed as member.
- V.S.I.:** Councillor L'Heureux was appointed as member and Reeve Billings was appointed as alternate.
- METIS SETTLEMENTS COMMUNICATIONS COMMITTEE:** Reeve Billings, Deputy Reeve Marx and Councillor Welch were appointed.
- L.S.L. FOREST RESOURCE ADVISORY COMMITTEE:** Councillor Killeen was appointed.
- TOLKO FOREST RESOURCE ADVISORY COMMITTEE:** Deputy Reeve Marx was appointed.
- SWAN HILLS SPECIAL WASTE TREATMENT FACILITY LIAISON COMMITTEE:** Councillor Killeen was appointed.
- H.P. HEALTH FACILITY AD HOC COMMITTEE:** Councillor Matthews was appointed as member.
- TRAINING FACILITY STEERING COMM:** Councillor Matthews was appointed as member.
- MD/TOWN OF HP FIRE SERVICES COMMITTEE:** Councillors Dupres and Matthews were appointed as members.
- LSL ECONOMIC ALLIANCE:** Reeve Billings was appointed as member and Councillor Matthews was appointed as alternate.
- PEACE OIL SANDS SYNERGY GROUP:** Councillor Matthews was appointed as member.
- STATUTORY/COUNCIL APPOINTMENTS - INTERNAL:**
- ASSESSMENT REVIEW BOARD:** Reeve Billings, Councillor L'Heureux and Councillor Matthews were appointed as members. Councillor Ehman was appointed as alternate. The alternate must attend all hearings.
- M.P.C.:** Expressions of interest were received from Terry Lanigan, Leo Casavant, Hector Renaud, and Duane Nichols. Councillor L'Heureux requested a secret vote. A vote was taken and Terry Lanigan and Duane Nichols were declared appointed.
- S.D.A.B.:** Different options for a regional Subdivision and Development Appeal Board are being explored. Board appointments were tabled as there are no pending appeals. Mr. Prockiwi will follow up on the proposal for a regional initiative with neighboring municipalities.
- EMERGENCY MANAGEMENT COMMITTEE:** Councillors Campiou, Matthews, and Welch were appointed.

ECONOMIC DEVELOPMENT:

Councillor Ehman, Councillor L'Heureux, Deputy Reeve Marx, and Councillor Matthews were appointed as members to the Committee.

WEED & PEST CONTROL APPEAL COMMITTEE:

Grant Gaschnitz, Melvin Hill and Robert Smith were appointed.

INTER-MUNICIPAL COMMITTEES:

TOWN OF HIGH PRAIRIE:

Reeve Billings, Councillor Ehman and Councillor Matthews were appointed.

TOWN OF SWAN HILLS:

Reeve Billings, Councillor Killeen and Councillor L'Heureux were appointed.

SCHEDULE OF MEETINGS:

Regular council meetings will continue to be held on the 2nd and 4th Wednesday of each month with the following exceptions:

March 2011	2 nd and 5 th Wednesday
September 2011	1 st and 4 th Wednesday
November 2011	2 nd and 5 th Wednesday

Municipal Planning Commission meetings will be held on the last Monday of each month beginning at 10:00 a.m.

Committee of the Whole meetings will be held on the last Monday of each month beginning at 1:00 p.m.

Economic Development Committee meetings will be held the last Tuesday of each month beginning at 10:00 a.m.

CONFIRMATION OF APPOINTMENTS:

2010-20-670

MOVED BY COUNCILLOR EHMAN that all council appointments made by secret ballot be confirmed with the exception of those appointments that were tabled, being the Lesser Slave Lake Regional Tourism and the Subdivision and Development Appeal Board.

CARRIED

REMUNERATION POLICY:

The Councillor and At-Large Honorarium Policy (Counc-04) was provided to Council for review.

2010-20-671

MOVED BY COUNCILLOR L'HEUREUX that the Councillor and At-Large Honorarium Policy (Counc-04) be accepted as presented to be reviewed at a later date.

CARRIED

CODE OF ETHICS POLICY:

The Code of Ethics Policy (Counc-01) was provided to Council for review. No changes were proposed.

CHRISTMAS STAFF RECOGNITION:

The Christmas Staff Recognition Policy (Admin-21) was included in the agenda package for review.

2010-20-672

MOVED BY COUNCILLOR EHMAN that the Christmas Staff Recognition Policy (Admin-21) be amended by replacing section 2 (a) and 2 (b) with apparel up to a maximum of \$100.

CARRIED

ADJOURNMENT:

2010-20-673

MOVED BY DEPUTY REEVE MARX that the meeting adjourn at 12:00 p.m.

CARRIED

Alvin Billings, Reeve

Harvey Prockiw, C.A.O.