

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
November 24, 2010**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, November 24, 2010 at 10:00 a.m.

PRESENT WERE:

Reeve: Alvin Billings, HP East/Banana Belt
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ray Dupres, Enilda/Big Meadow
Randy Ehman, Sunset House/S. Gilwood
Ken Killeen, Kinuso
Guy L'Heureux, Jousard
Ken Matthews, N. Gilwood/Triangle

Absent: Violet Campiou, Faust
Fern Welch, Grouard

Administration: Harvey Prockiw, C.A.O.
Bill Landiuk, Treasurer
Len Racher, Public Works Superintendent
Pat Olansky, Community Development Officer
Amanda Nepstad, Agricultural Fieldman
Cathy Wilcox, Grants Manager
Amanda Backs, Recording Secretary
Karen Zelman, Development Clerk
Donna Duchesneau, Public Works Secretary

Delegation: Glenda Farnden, STARS

Members of the Public: Art and Yvette Cloutier
Greg Radstaak

Press: Chris Clegg, South Peace News
Jamie Ballam, 93.5 Prairie FM

CALL TO ORDER:

Reeve Billings called the meeting to order at 10:00 a.m.

MINUTES:

Motion 2010-22-742 should read "that a letter be sent to the Minister responsible for Navigable Waters" rather than "that a letter be sent to the Hon. Gail Shae, Minister of Fisheries and Oceans".

2010-23-759

MOVED BY DEPUTY REEVE MARX that the minutes of the November 10, 2010 Regular Council Meeting be adopted as corrected.

CARRIED

**BUSINESS ARISING
FROM MINUTES:**

There was none.

**ADDENDUM
TO AGENDA:**

In Camera – Land Negotiations
Mileage
Shadow Creek Resort Marina
First Nations Consultation Committee
Skateboard Park Funding

2010-23-760

MOVED BY COUNCILLOR MATTHEWS that the agenda with addendum for the November 24, 2010 Council Meeting be adopted.

CARRIED

**PLANNING &
DEVELOPMENT:*****BYLAW #23-2010:***

Being a bylaw to amend the Land Use Bylaw to re-district Plan 072 9043, Block 1, Lot 2 and part of Plan 072 9043, Block 1, Lot 1A from the Agriculture (A) District to the Country Residential 2 (CR-2) District.

2010-23-761

MOVED BY COUNCILLOR KILLEEN that:

1. Bylaw No. 23-2010 be approved for first reading;
2. A public hearing date be set in the Council Chambers of the MD of Big Lakes Administration Building;
3. Notices of the Public Hearing be placed in the South Peace News.

CARRIED***SCHEDULE OF FEES:***

Council reviewed proposed changes to the Planning/Subdivision/Development section of the Schedule of Fees.

Councillor Dupres joined the meeting at 10:11 a.m.

2010-23-762

MOVED BY COUNCILLOR L'HEUREUX that the fees for residential Land Use Bylaw Amendments be increased to \$200 for the first lot plus \$100 per additional lot for multi-parcels, and fees for commercial Land Use Bylaw Amendments remain at \$250 for the first lot and increased to \$100 per additional lot.

CARRIED

2010-23-763

MOVED BY COUNCILLOR KILLEEN that the proposed changes to the Schedule of Fees for subdivisions creating fewer than 4 lots and for subdivisions creating 4 or more lots be accepted as presented.

CARRIED**DELEGATION:*****STARS:***

Ms. Glenda Farnden, Major Gifts Manager – STARS Grande Prairie Base, joined the meeting and presented Council with a photo as a token of appreciation for the MD's past funding contribution. She distributed statistics regarding missions from the STARS Grande Prairie base from December 2006 to November 17, 2010 and information on funding sources and operational stability strategies. Ms. Farnden requested that Council consider renewing its \$3 per capita pledge over another 3-year period. Additionally, Council was asked to give consideration to allocating \$20,000 in funding towards the costs of a temporary helipad at St. Andrew's School. Discussion took place regarding further updates required by Transport Canada that are necessary in order to complete the temporary helipad site.

2010-23-764

MOVED BY COUNCILLOR L'HEUREUX that consideration of the request from STARS Air Ambulance for per capita funding and a contribution towards completion of a temporary helipad at St. Andrew's School be deferred to the 2011 budget process.

CARRIED

A break was taken from 11:01 a.m. until 11:13 a.m.

PLANNING & DEVELOPMENT:***SHADOW CREEK MARINA:***

Discussion took place on a petition circulated by Shadow Creek Resort Inc. to the House of Commons related to issuing of permits and approvals to construct a marina on Lesser Slave Lake at Jousard.

2010-23-765

MOVED BY COUNCILLOR EHMAN that a letter be sent to surrounding municipalities requesting that copies of the petition calling on the House of Commons to direct the Departments of Fisheries and Oceans and Transportation to take steps necessary to issue all permits and approvals to Shadow Creek Resort Inc. to construct a marina on Lesser Slave Lake at Jousard be made available for signature by the public in their respective municipal offices.

CARRIED**AGRICULTURE:*****AG. FIELDMAN'S REPORT:***

Council reviewed the Agricultural Fieldman's written activity report. Mrs. Nepstad provided an update on the beaver control budget and a November 16th meeting with Alberta Transportation regarding highway maintenance.

2010-23-766 **MOVED BY COUNCILLOR KILLEEN** that the Agricultural Fieldman's Report to Council be received for information.

CARRIED

Council was made aware of a Government of Canada/Government of Alberta News Release entitled "New investments driving environmentally friendly agriculture industry".

2010-23-767 **MOVED BY COUNCILLOR EHMEN** that the Grants Manager research the federal/provincial Emerging Environmental Market Opportunities initiative and ensure that Mr. Stan Peacock, All Peace Industries, is aware of potential funding opportunities under the initiative for his proposed development of a biodiesel refinery plant.

CARRIED

**COMMUNITY AND
PROTECTIVE SERVICES:**

***LSL REGIONAL
TOURISM:***

Council reviewed information regarding Lesser Slave Lake Regional Tourism member appointments.

2010-23-768 **MOVED BY COUNCILLOR L'HEUREUX** that Councillor Dupres and Councillor L'Heureux be appointed as members to the Lesser Slave Lake Regional Tourism with Councillor Welch being appointed as alternate.

CARRIED

***COMMUNITY
PEACE OFFICERS
REPORT:***

Council reviewed the Community Peace Officer's Report to Council for October 2010.

2010-23-769 **MOVED BY DEPUTY REEVE MARX** that the Community Peace Officer's October 2010 Report to Council be received for information.

CARRIED

AGING IN PLACE:

Council considered a report from the Grants Manager regarding Aging in Place Community Initiatives Program.

2010-23-770 **MOVED BY DEPUTY REEVE MARX** that motion number 2010-21-710 to send a letter to the Minister of Health and Wellness requesting that the MD be considered for a pilot project under the Aging in Place Community Initiatives Program be rescinded.

CARRIED

***GROUARD & AREA
HISTORICAL SOC.:***

Council considered a request from the Grouard & Area Historical Society to reallocate the unspent MD funding to 2011.

2010-23-771 **MOVED BY COUNCILLOR EHMEN** that an operating reserve account for the Grouard Historical Village be created using the unused grant funding previously approved for this purpose for the Grouard & Area Historical Society.

CARRIED

***HP NATIVE
FRIENDSHIP CTR:***

Council considered a request from the High Prairie Native Friendship Centre for a letter in support of their application for a Community Facility Enhancement Program grant.

2010-23-772 **MOVED BY DEPUTY REEVE MARX** that a letter be provided to the High Prairie Native Friendship Centre in support of their application for a grant under the Community Facility Enhancement Program for renovations to the Eagle's Nest Building.

CARRIED

JCA:

Council considered a slight increased adjustment to the approved grant amount to the Jousard Community Association for the construction of a fish cleaning station.

2010-23-773 **MOVED BY COUNCILLOR DUPRES** that the approved grant amount of \$11,000 to the Jousard Community Association for the construction of a community fish cleaning station be increased to \$11,459.49, being 50% of the actual cost of the project.

CARRIED**WINAGAMI
CONSERVATION
AREA:**

The MD of Big Lakes was invited to provide opinions to Alberta Parks on a proposal to add the Winagami Conservation Area property to the Winagami Lake Provincial Park.

2010-23-774

MOVED BY DEPUTY REEVE MARX that a letter of opinion be provided to Alberta Parks in support of the proposal to add the Winagami Conservation Area property to the Winagami Lake Provincial Park.

CARRIED

2010-23-775

MOVED BY DEPUTY REEVE MARX that Council not appoint a representative to attend an upcoming stakeholders meeting in McLennan regarding the proposal to add the Winagami Conservation Area property to the Winagami Lake Provincial Park.

CARRIED**GRANT MANAGER'S
REPORT:**

Council was provided with the Grant Manager's November 2010 activity report.

2010-23-776

MOVED BY COUNCILLOR KILLEEN that the Grant Manager's report for the month of November 2010 be received for information.

CARRIED**SALT PRAIRIE
COMM. HALL:**

Council was provided with information related to the dissolution of the Salt Prairie Settlement Community Club and the outstanding \$5,000.00 Community Hall Grant for the Salt Prairie Hall.

2010-23-777

MOVED BY DEPUTY REEVE MARX that the \$5,000.00 Community Hall Grant for the Salt Prairie Hall be reallocated to the current caretaker of the hall, the Salt Prairie Historical Foundation, since the previous recipient of this grant, the Salt Prairie Settlement Community Club, has been dissolved and will not be reinstated with Society status until 2011.

CARRIED**OPEN FORUM:****ART & YVETTE
CLOUTIER:**

Art and Yvette Cloutier and Greg Radstaak, Hilliard's Bay Estates, joined the meeting to address Council in regard to a recent subdivision application submitted on October 8th. An email was received by Mr. Cloutier on November 23rd indicating that the application would not be presented at the November 29th Municipal Planning Commission (MPC) meeting as intended because additional information as required by administration was to be provided along with the application. Mr. Cloutier provided Council with copies of the correspondence and expressed concern with the issues outlined in the letter. Mr. Cloutier and Mr. Radstaak indicated that they would prefer to deal directly with the MPC on matters related to their application. Discussion took place regarding development standards. The item will be discussed at the upcoming MPC meeting.

Alvin thanked the delegation and they left the meeting.

The meeting recessed for lunch at 11:59 a.m. and reconvened at 12:37 p.m.

**COMMUNITY AND
PROTECTIVE
SERVICES CON'T:**

PIONEER

THRESHERMEN'S:

Council considered a request from the Pioneer Threshermen's Association for a letter in support of their application to the New Horizons Grant Program for upgrades to kitchen, washroom and office equipment.

2010-23-778

MOVED BY COUNCILLOR MATTHEWS that a letter be provided to the Pioneer Threshermen's Association in support of their application to the New Horizons Grant Program for upgrades to kitchen, washroom and office equipment and appliances.

CARRIED

***HP & DISTRICT
GOLF CLUB:***

Council considered a report from the Grants Manager with regard to a previous contribution approved for the High Prairie Golf Club for a project completed in 2010.

2010-23-779

MOVED BY COUNCILLOR EHMAN that:

1. Motion No. 2010-19-646 to contribute \$15,000 to the High Prairie Golf Club from the 2011 budget be rescinded; and
2. A contribution from the 2010 budget in the amount of \$18,000 be approved for the High Prairie Golf Club for paving of golf cart trails.

DEFEATED

2010-23-780

MOVED BY COUNCILLOR L'HEUREUX that:

1. Motion No. 2010-19-646 to contribute \$15,000 to the High Prairie Golf Club from the 2011 budget be rescinded; and
2. A contribution from the 2010 budget in the amount of \$15,000 be approved for the High Prairie Golf Club for paving of golf cart trails.

CARRIED

PUBLIC WORKS:

***AWARD OF
QUOTATION:***

Council was provided with the results of the quotations received for the supply and delivery of grader bits.

2010-23-781

MOVED BY COUNCILLOR MATTHEWS that the supply and delivery of 8,000 7/8" shank sandvic grader bits be awarded to the low bidder, Titan Supply, in the amount of \$4.24 per bit plus taxes.

CARRIED

***PUBLIC WORKS
REPORT:***

Council reviewed the written public works activity report. Mr. Racher reported on the Alberta Municipal Supervisor's Association Conference that was held in conjunction with the AAMDC Fall Convention

Councillor Dupres returned to the meeting at 12:50 p.m.

2010-23-782

MOVED BY COUNCILLOR EHMAN that a letter be sent to the Hon. Luke Ouellette, Minister of Transportation, seeking clarification on changes to the cost-sharing format for Alberta Transportation municipal grant program funding and when these changes will be implemented.

CARRIED

2010-23-783

MOVED BY REEVE BILLINGS that a letter be sent to the Hon. Luke Ouellette, Minister of Transportation, requesting that AMEC be provided an opportunity to submit an engineering proposal for the SH 679 paving project.

CARRIED

2010-23-784

MOVED BY COUNCILLOR L'HEUREUX that the Public Works Report be received for information.

CARRIED

FINANCE/ADMINISTRATION:

CHEQUE LIST:

2010-23-785 **MOVED BY COUNCILLOR MATTHEWS** that cheques #48183 to #48355 in the total amount of \$829,531.15 for the period ending November 3, 2010 be received for information.

CARRIED

BYLAW #22-2010: Being a bylaw to establish fees for municipal services. Earlier changes to the Planning/Subdivision/Development section of the Schedule of Fees were noted.

2010-23-786 **MOVED BY COUNCILLOR L'HEUREUX** that Bylaw No. 22-2010 be approved for second reading as amended.

CARRIED

2010-23-787 **MOVED BY DEPUTY REEVE MARX** that Bylaw No. 22-2010 be approved for third reading.

CARRIED

FINANCIAL REPORTS:

Council was provided with operating financial reports as of October 31, 2010.

2010-23-788 **MOVED BY COUNCILLOR DUPRES** that the operating financial reports as of October 31, 2010 be received for information.

CARRIED

TAX SALE RESERVE BIDS:

The reserve bids for the December 6th, 2010 tax sale as determined by Compass Assessment Consultants were presented to Council for approval.

2010-23-789 **MOVED BY COUNCILLOR EHMAN** that the reserve bids for the December 6, 2010 Tax Sale be approved as presented.

CARRIED

COUNCILLOR BENEFITS:

Council was provided with information on premium amounts for additional employer benefits available to council members.

2010-23-790 **MOVED BY COUNCILLOR MATTHEWS** that the inclusion of additional funding in the 2011 operating budget for new employer benefits for council members be referred to budget deliberations.

CARRIED

TECHNOLOGY FOR COUNCILLORS:

Council considered various options for technology available for council use.

2010-23-791 **MOVED BY COUNCILLOR MATTHEWS** that the inclusion of funding in the 2011 operating budget for the purchase of technology devices appropriate for council member use be referred to capital budget deliberations.

CARRIED

2010-23-792 **MOVED BY COUNCILLOR EHMAN** that personal cell phone charges incurred by Reeve Billings during the week of November 14th, 2010 associated with MD business be reimbursed.

CARRIED

MILEAGE:

Discussion took place regarding travel to conferences/workshops and related mileage expenses.

2010-23-793 **MOVED BY DEPUTY REEVE MARX** that the Subsistence and Travel Expense and Allowances Policy (ADMIN-10) be referred to the Committee of the Whole for review.

CARRIED

SKATEBOARD

PARK FUNDING: Discussion took place regarding the Municipal Sponsorship Program funding designated by the Town of High Prairie and MD to upgrades at the Gilwood Waste Transfer Station, which is no longer proceeding. Council was in agreement that a change in the scope for the project under the Municipal Sponsorship Program was in order.

2010-23-794 **MOVED BY COUNCILLOR MATTHEWS** that all Municipal Sponsorship Program funds be retracted from the Gilwood Transfer Station upgrade project.

CARRIED

2010-23-795 **MOVED BY DEPUTY REEVE MARX** that:

1. The Municipal Sponsorship Program be referred to the November 29th Committee of the Whole meeting to prioritize potential new projects; and
2. The MD of Big Lakes attends as a delegation at the next Town of High Prairie council meeting to discuss a change in scope to the Municipal Sponsorship Program project.

CARRIED

CORRESPONDENCE:

MINISTER OF PUBLIC SAFETY:

Correspondence was received from the Hon. Vic Toews, Minister of Public Safety, in response to Council's letter regarding the potential construction of a federal correctional facility.

2010-23-796 **MOVED BY COUNCILLOR EHMAN** that a letter be sent informing the Hon. Vic Toews, Minister of Public Safety, that the MD of Big Lakes would like to be included on a list for consideration as a location for any future construction of a federal correctional facility and noting that Council would consider a contribution of land for such construction.

CARRIED

L. LIEBENBERG: A proposal was received from Ms. Louise Liebenberg to volunteer her time to compile a manual for livestock producers on ways to reduce livestock predation.

2010-23-797 **MOVED BY DEPUTY REEVE MARX** that a letter be sent to Louise Liebenberg in appreciation of her concern regarding livestock predation and advising that after much review Council and Agricultural Advisory Committee members are in support of the one-year trial wolf hunting incentive program.

CARRIED

2010-23-798 **MOVED BY COUNCILLOR MATTHEWS** that the following items of correspondence be received for information:

- a. Northern Alberta Development Council dated November 2, 2010 regarding the NADC and Opportunity North branding project
- b. Grouard & Area Historical Society letter to Kapawe'no First Nation dated November 9, 2010 regarding Society initiatives
- c. Kinuso/Faust Citizen's On Patrol dated November 12, 2010 in thanks for the funding donation
- d. Northern Alberta Elected Leaders regarding the December 10th meeting
- e. Northern Lakes College Board of Governors dated November 1, 2010 extending election congratulations

CARRIED

GROWING THE NORTH 2011:

Information was received regarding the Growing the North 2011 Conference.

2010-23-799 **MOVED BY DEPUTY REEVE MARX** that the correspondence regarding the Growing the North 2011 Conference taking place January 19 – 21, 2011 in Grande Prairie be received for information.

CARRIED

MUNICIPAL LAW:

Information was received from Brownlee LLP regarding the Emerging Trends in Municipal Law Seminar 2011.

2010-23-800 **MOVED BY COUNCILLOR L'HEUREUX** that the correspondence from Brownlee LLP regarding the Emerging Trends in Municipal Law Seminar 2011 be received for information.

CARRIED

ALIDP: Council reviewed information from the Alberta Low Impact Development Partnership regarding the Land and Water: Reducing our Impacts Conference.

2010-23-801 **MOVED BY COUNCILLOR DUPRES** that the correspondence from the Alberta Low Impact Development Partnership regarding the Land and Water: Reducing our Impacts Conference be received for information.

CARRIED

**COUNCILLOR COMMUNITY/
COMMITTEE REPORTS:**

D. MARX: Deputy Reeve Marx reported on attendance at the Fall AAMDC Convention and the November 23rd Agricultural Advisory Committee meeting.

K. MATTHEWS: Councillor Matthews reported on the AAMDC Fall Convention, joint hospital committee meeting, Leduc Business Incubator tour, and the Agricultural Advisory Committee meeting.

K. KILLEEN: No report

G. L'HEUREUX: Councillor L'Heureux reported on attendance at the AAMDC Fall Convention.

R. DUPRES: No report

A. BILLINGS: Reeve Billings reported on the AAMDC Fall Convention and the Agricultural Advisory Committee meeting.

A break was taken from 2:10 p.m. until 2:19 p.m.

Clarification was provided to Council on requirements under the Municipal Sponsorship Program with regard to changes in the scope of the approved project. A response will be provided by Municipal Affairs prior to Monday whether funding of the proposed skatepark is an acceptable new project.

R. EHMAN: Councillor Ehman reported on the AAMDC Fall Convention, the presentation he attended given by Stan Peacock regarding his proposed biodiesel plant, and the tour of the Leduc Business Incubator.

2010-23-802 **MOVED BY COUNCILLOR DUPRES** that the Councillor Community /Committee Reports be received for information.

CARRIED

**MEETING
SCHEDULE:**

AAMDC: The AAMDC Board of Directors has requested participation on a committee to provide feedback on the government's draft discussion paper entitled *The Government of Alberta's First Nations Consultation Policy on Land Management and Resource Development*.

2010-23-803 **MOVED BY COUNCILLOR L'HEUREUX** that Reeve Billings be approved to participate on the AAMDC Committee on First Nations Consultation.

CARRIED

The business mission scheduled for this weekend in High Prairie has been postponed. A meeting with the consultant will be held on November 25th.

2010-23-804 **MOVED BY COUNCILLOR EHMAN** that any councillor available to attend the meeting with regard to the business mission on November 25th at Amiro's Steak House at 12:00 Noon be approved.

CARRIED

November 29, 2010	10:00 a.m.	Municipal Planning Commission
November 29, 2010	12:00 p.m.	HP Recreation Board
November 29, 2010	1:00 p.m.	Committee of the Whole
November 30, 2010	10:00 a.m.	Economic Development Committee
November 30, 2010	1:00 p.m.	LUB/MDP Open House
December 1, 2010	4:30 p.m.	Big Lakes Library Board
December 6, 2010	1:00 p.m.	MLA/Tolko/MD/Town of HP
December 7, 2010	11:00 a.m.	Meeting with Peavine Council
December 9, 2010	10:00 a.m.	Special Council Meeting
December 17, 2010	10:00 a.m.	AAMDC Zone 4 Reeve/CAO Meeting
December 20, 2010	10:00 a.m.	Special Council Meeting

NEXT MEETING:

The next Regular Council Meeting will be held on December 8, 2010 at the M.D. Administration Building.

IN CAMERA:

2010-23-805

MOVED BY COUNCILLOR DUPRES that the meeting go in camera to discuss land negotiations at 2:40 p.m.

CARRIED

2010-23-806

MOVED BY COUNCILLOR MATTHEWS that the meeting come out of camera at 3:54 p.m.

CARRIED

2010-23-807

MOVED BY COUNCILLOR EHMEN that administration is authorized to make an offer to purchase land as discussed in-camera.

CARRIED**ADJOURNMENT:**

2010-23-808

MOVED BY COUNCILLOR DUPRES that the meeting adjourn at 3:58 p.m.

CARRIED

 Alvin Billings, Reeve

 Harvey Prockiw, C.A.O.