

**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING  
May 11, 2011**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, May 11, 2011 at 10:00 a.m.

**PRESENT WERE:**

Reeve:	Alvin Billings, HP East/Banana Belt
Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Violet Campiou, Faust
	Ray Dupres, Enilda/Big Meadow
	Ken Killeen, Kinuso
	Guy L'Heureux, Jousard
	Ken Matthews, N. Gilwood/Triangle
Absent:	Randy Ehman, S. Sunset House/Gilwood
	Fern Welch, Grouard
Administration:	Harvey Prockiw, C.A.O.
	Vic Abel, Public Works Foreman
	Gary Couch, Utilities Foreman
	Amanda Nepstad, Agricultural Fieldman
	Sherry Poole, Economic Development Officer
	Cathy Wilcox, Grants Manager
	Karen Zelman, Assistant Development Officer
	Amanda Backs, Recording Secretary
Press:	Chris Clegg, South Peace News
	Jamie Ballam, 93.5 Prairie FM

**CALL TO ORDER:**

Reeve Billings called the meeting to order at 10:01 a.m.

**MINUTES:**

**2011-10-344**                    **MOVED BY COUNCILLOR MATTHEWS** that the minutes of the April 27, 2011 Regular Council Meeting be adopted as circulated.

**CARRIED**

**2011-10-345**                    **MOVED BY COUNCILLOR L'HEUREUX** that the minutes of the April 29, 2011 Special Council Meeting be adopted as circulated.

**CARRIED**

**BUSINESS ARISING  
FROM MINUTES:**

Status updates were provided on the following items:

- Letter to Towns of High Prairie and Swan Hills regarding Upper Athabasca Planning Region

**ADDENDUM  
TO AGENDA:**

High Prairie Native Friendship Centre  
High Prairie & District Museum Strawberry Tea  
MD Land Sale  
Fire Departments

**2011-10-346**                    **MOVED BY COUNCILLOR DUPRES** that the agenda with addendum for the May 11, 2011 Council Meeting be adopted.

**CARRIED**

**COMMUNITY AND  
PROTECTIVE SERVICES:*****PEACE LIBRARY  
SYSTEM:***

Council considered correspondence from the Peace Library System regarding a proposed \$1 per capita increase to municipal fees to be phased in between 2012 and 2014.

**2011-10-347**                    **MOVED BY COUNCILLOR MATTHEWS** that Council approves the request from the Peace Library System to increase their per capita funding rates as follows:

2011 fee	\$4.50 per capita (fee at official population of 4,020)	\$18,135
2012 fee	\$5.00 per capita (increase of \$.50 per capita or 11%)	\$20,100

2013 fee	\$5.30 per capita (increase of \$.30 per capita or 6%)	\$21,306
2014 fee	\$5.50 per capita (increase of \$.20 per capita of 4%)	\$22,110

**CARRIED*****PR ABORIGINAL  
GATHERING:***

Council considered a request from the Sagitawa Friendship Centre for financial support of their Peace River Aboriginal Gathering and Pow-Wow.

2011-10-348

**MOVED BY COUNCILLOR KILLEEN** that the funding request from the Sagitawa Friendship Centre for their Peace River Aboriginal Gathering and Pow-Wow in Peace River on June 11 & 12, 2011 be received for information.

**CARRIED*****KINOSAYO  
MUSEUM:***

Supplementary information was provided regarding the Kinosayo Museum's eligibility to apply for funding under the Alberta Historical Resources Foundation for the grain elevator restoration project. Discussion was held on concerns related to a fire hazard caused by the storage of railway ties beside the elevator and CN's indication that they would enter into a 25 year lease for the land on which the elevator is situated. Ms. Poole will follow up with CN with regard to a time frame for moving the railway ties.

2011-10-349

**MOVED BY COUNCILLOR L'HEUREUX** that capital grant funding for the Kinosayo Museum be approved in the amount \$88,800, or 100% of the cost of maintenance to the siding of the historic Kinuso Grain Elevator, with up to 50% of this amount to be repaid to the MD within one year should the Kinosayo Museum be successful in obtaining other grants or donations for this project.

**CARRIED*****HP AG SOCIETY:***

Council considered a request from the High Prairie Agricultural Society for funding for sound system upgrades in the High Prairie Agriplex.

2011-10-350

**MOVED BY COUNCILLOR MATTHEWS** that capital project grant funding be approved in the amount of \$2,500.00 for the High Prairie Agricultural Society for sound system upgrades in the High Prairie Agriplex.

**CARRIED*****ORAL HISTORY  
PROPOSALS:***

An overview of the proposals received to conduct the MD Oral History Project was given.

2011-10-351

**MOVED BY COUNCILLOR DUPRES** that the contract for the Oral History Project be awarded to Catherine C. Cole & Associates of Edmonton, who has estimated 20-24 interviews and transcription, including professional video and volunteer training for a price of \$29,925.00.

**CARRIED*****FAUST ROYAL  
PURPLE:***

Council considered a request from the Faust Royal Purple for funding towards a Mother's Day Brunch.

2011-10-352

**MOVED BY COUNCILLOR L'HEUREUX** that the request from the Faust Royal Purple for funding towards a Mother's Day Brunch be received for information.

**CARRIED*****HP ELKS  
PRO RODEO:***

Council considered a request from the High Prairie Elks Pro Rodeo for sponsorship in support of the event.

2011-10-353

**MOVED BY DEPUTY REEVE MARX** that the 2011 High Prairie Elks Pro Rodeo be sponsored by purchasing a \$2,000 major sponsorship.

**CARRIED*****GROUARD HERITAGE  
PROJECT:***

Council considered a proposal by Northern Lakes College for a joint grant application to the Alberta Rural Development Network capacity building projects in support of heritage development in Grouard

2011-10-354 **MOVED BY COUNCILLOR MATTHEWS** that Council approves the submission of a letter of intent to the Alberta Rural Development Network for funding of capacity building projects in support of heritage development in Grouard.

**CARRIED**

***HP FRIENDSHIP  
CENTRE:***

An invitation was received from the High Prairie Native Friendship Centre Society on behalf of the High Prairie Community Cadet Corps to a special announcement on May 13<sup>th</sup>, 2011.

2011-10-355

**MOVED BY COUNCILLOR DUPRES** that Councillor Matthews be approved to attend the special announcement on May 13, 2011 at the High Prairie Native Friendship Centre.

**CARRIED**

***HP MUSEUM &  
HISTORICAL SOC.:***

An invitation was received to attend the High Prairie & District Museum & Historical Society' annual Strawberry Tea. Any interested councillors will attend at their own expense.

***FIRE  
DEPARTMENTS:***

Councillor Dupres expressed concerns on behalf of some MD volunteer firemen with regard to proposed changes to the practice as to how revenue collected by the MD from the Province for assistance provided during motor vehicle incidents will be allocated to the fire departments.

2011-10-356

**MOVED BY COUNCILLOR DUPRES** that administration drafts a policy to deal with the reserve pertaining to revenue collected from the Province for assistance provided by MD fire departments on scene of Motor Vehicle Incidents.

**CARRIED**

**ECONOMIC  
DEVELOPMENT:**

***PENN WEST:***

Information was provided regarding an open house being hosted by Penn West in High Prairie on May 17, 2011.

***EDO'S REPORT:***

Council was provided with a written activity report for April 2011.

***MOBILE MEAT  
ABATTOIR:***

An update was provided in regard to the sale of a mobile meat abattoir.

Councillor Dupres stepped out of the meeting at 10:49 a.m.

2011-10-357

**MOVED BY COUNCILLOR MATTHEWS** that discussion regarding a proposal for the purchase of a multi-location abattoir be deferred to in camera.

**CARRIED**

2011-10-358

**MOVED BY COUNCILLOR KILLEEN** that the Economic Development Officer's report for the month of April be received for information.

**CARRIED**

A break was taken from 10:52 a.m. until 11:03 a.m. Councillor Dupres returned to the meeting.

**PLANNING &  
DEVELOPMENT:**

***BYLAW #07-2011:*** Being a bylaw for the purpose of closing to public travel a portion of public highway.

2011-10-359 **MOVED BY COUNCILLOR L'HEUREUX** that:  
1. Road Closure Bylaw No. 07-2011 be approved for first reading; and  
2. A public hearing for the closure of a portion of lane within Plan 4250AT in the Hamlet of Grouard be scheduled.

**CARRIED**

***MD LAND SALE:*** Council was provided with the results of the bids submitted for the purchase of Lot 13, Block 2, Plan 4932CD within the Hamlet of Kinuso.

2011-10-360 **MOVED BY COUNCILLOR KILLEEN** that the bid submitted by Terry Dow in the amount of \$6,600.00 for the purchase of Lot 13, Block 2, Plan 4932CD within the Hamlet of Kinuso be accepted.

**CARRIED**

***COMM. DEV.  
OFFICER'S  
REPORT:***

Council reviewed the Community Development Officer's Report for the month of April 2011.

2011-10-361 **MOVED BY COUNCILLOR MATTHEWS** that the Community Development Officer's Report to Council for the month of April 2011 be received for information.

**CARRIED**

**AGRICULTURE:**

***APP'T OF PEST  
INSPECTORS:***

2011-10-362 **MOVED BY COUNCILLOR L'HEUREUX** that Stephanie Garant, Suzanne Cailliau and Chantal Cote be appointed as Municipal Pest Inspectors for the 2011 summer season, to comply with Section 10(1) and Section 11(1) of the Agricultural Pests Act of Alberta.

**CARRIED**

***APP'T OF WEED  
INSPECTORS:***

2011-10-363 **MOVED BY COUNCILLOR MATTHEWS** that Stephanie Garant, Suzanne Cailliau and Chantal Cote be appointed as Municipal Weed Inspectors for the 2011 summer season, to comply with Part 2, Section 7(1) and Sections 8(1) and (2) of the Weed Control Act of Alberta.

**CARRIED**

***LETTER TO SRD  
MINISTER:***

Subsequent to the attendance of a delegation at the last Committee of the Whole meeting to address producer concerns regarding damage to winter feed stocks by the rising deer population, Council considered rescinding a previous motion to send a letter to the Minister of Sustainable Resource Development. It was agreed to send a letter with the inclusion of a request to consider providing fence posts with the wire as part of SRD's fencing program for feed yards.

**BEAVER CONTROL  
POLICY:**

Discussion was held on proposed changes to the Beaver Control Policy.

2011-10-364

**MOVED BY DEPUTY REEVE MARX** that a policy be drafted whereby the MD does not provide beaver dam blasting services on private lands except in cases where municipal infrastructure may be at risk.

**CARRIED****AG. FIELDMAN'S  
REPORT:**

Council reviewed the Agricultural Fieldman's written activity report. Information regarding the VSI program will be included in the MD summer newsletter.

2011-10-365

**MOVED BY COUNCILLOR MATTHEWS** that the Agricultural Fieldman's Report to Council be received for information.

**CARRIED****PUBLIC WORKS:****AWARD OF  
QUOTATION:**

Council was provided with the results of quotations received for the supply and delivery of CSP culverts and couplers.

2011-10-366

**MOVED BY DEPUTY REEVE MARX** that the supply and delivery of 366 metres of CSP culverts and 39 couplers of various sizes be awarded to the low bidder, Canada Culvert, at a total price of \$22,824.00 excluding GST.

**CARRIED****AWARD OF GRADER  
MAINTENANCE  
CONTRACT:**

Council was provided with the results of the quotations received for grader maintenance of the Snipe Lake/Banana Belt division. Reeve Billings presented a petition from area residents with 63 names in regard to the award of tender.

2011-10-367

**MOVED BY COUNCILLOR L'HEUREUX** that the contact for grader maintenance of the Snipe Lake/Banana Belt division be awarded to H. Rahn Contracting Ltd. at the quoted amount of \$110.00 per hour.

**CARRIED****WATER RATES:**

Council reviewed and discussed a 2010 Water Rate/Cost Analysis Report. Discussion was held on a water line leakage survey being done this year.

2011-10-368

**MOVED BY DEPUTY REEVE MARX** that Schedule "A" of the Schedule of Fees Bylaw No. 22-2010 be amended by increasing the water rates by \$0.24 per cubic metre, from \$3.22 to \$3.46 per cubic metre, and by increasing the price of water tokens by \$0.25, effective July 1, 2011.

**CARRIED**

The meeting recessed for lunch at 11:53 a.m. and reconvened at 12:15 p.m. Councillor Campiou joined the meeting.

**PUBLIC WORKS  
REPORT:**

Mr. Abel provided a verbal public works activity report.

2011-10-369

**MOVED BY COUNCILLOR MATTHEWS** that the Public Work's Report be received for information.

**CARRIED****FINANCE/ADMINISTRATION:****CHEQUE LIST:**

Council reviewed the current cheque list.

Councillor Dupres returned to the meeting at 12:19 p.m.

2011-10-370 **MOVED BY COUNCILLOR CAMPIOU** that cheques #49899 to #50027 in the total amount of \$889,883.80 for the period ending April 27, 2011 be received for information.

**CARRIED**

**CAO'S REPORT:** Mr. Prockiw provided a verbal activity report including information on a meeting held with the Westend Water Co-op, financial reviews, councillor computer training, video conferencing status update, a Lake and Shoreline Management Plan meeting, and State of the Fisheries meeting.

2011-10-371 **MOVED BY COUNCILLOR DUPRES** that the CAO's verbal activity report be received for information.

**CARRIED**

**CORRESPONDENCE:**

2011-10-372 **MOVED BY COUNCILLOR CAMPIOU** that the following items of correspondence be received for information:

- a. Minister of Municipal Affairs dated April 15, 2011 regarding submissions for the annual Minister's Awards for Municipal Excellence
- b. Dinda Evans dated April 24, 2011 regarding the MD wolf bounty program
- c. Office of the Information and Privacy Commissioner dated April 27, 2011 regarding a request to review
- d. RCMP policing report to March 31, 2011
- e. VSI Services Ltd. dated April 29, 2011 regarding first quarter expenditures
- f. High Prairie and District Tennis Club dated May 2, 2011 regarding the Annual General Meeting and Alberta Community Initiatives Grant approval
- g. Minister of Agriculture and Rural Development dated April 12, 2011 in response to Council's letter regarding representation of the Alberta Association of Agricultural Fieldmen on the Fusarium Action Committee
- h. High Prairie & District Museum & Historical Society dated May 2, 2011 regarding 2011 operating grant
- i. Family Violence Prevention Network regarding the 2<sup>nd</sup> Annual Walk a Mile in Her Shoes fundraising event

**CARRIED**

**AAMDC:** An update to the resolution submitted to the AAMDC regarding the Department of Fisheries and Oceans role in bridge culvert replacement was received.

2011-10-373 **MOVED BY COUNCILLOR KILLEEN** that the correspondence from the AAMDC dated April 27, 2011 providing an update to the resolution submitted to the AAMDC regarding the Department of Fisheries and Oceans role in bridge culvert replacement be received for information.

**CARRIED**

**ALBERTA TRANSPORTATION:** Council considered an invitation to attend the Alberta Transportation, Peace Region, golf tournament.

2011-10-374 **MOVED BY COUNCILLOR KILLEEN** that an invitation to attend the Alberta Transportation, Peace Region, golf tournament on June 10<sup>th</sup>, 2011 be received for information.

**CARRIED**

**FAUST HARBOUR AUTHORITY:** A request was received from the Faust Harbour Authority that the MD appoint Councillor Campiou to serve on the Faust Harbour Authority board.

2011-10-375 **MOVED BY COUNCILLOR DUPRES** that Councillor Campiou be appointed to the Faust Harbour Authority.

**CARRIED**

**COUNCILLOR COMMUNITY/  
COMMITTEE REPORTS:**

- D. MARX:** Deputy Reeve Marx reported attendance at the MD budget meeting and Joint Economic Development Committee meeting.
- K. MATTHEWS:** Councillor Matthews reported attendance at the MD budget meeting, Municipal Planning Commission meeting, Committee of the Whole meeting, State of the Fisheries meeting and provided an update on physician recruitment in High Prairie.
- K. KILLEEN:** No report
- V. CAMPIOU:** Councillor Campiou reported attendance at the Alberta Library Conference, State of the Fisheries meeting, Municipal Planning Commission meeting and Committee of the Whole meeting.
- G. L'HEUREUX:** Councillor L'Heureux reported on the State of the Fisheries meeting and updated Council on recent Hamlet of Jossard community events.
- R. DUPRES:** No report
- A. BILLINGS:** Reeve Billings reported attendance at the State of the Fisheries meeting, Lake and Shoreline Management Plan meeting, and reported on the status of the Seal Lake Road maintenance agreement.
- 2011-10-376** **MOVED BY DEPUTY REEVE MARX** that the Councillor Community /Committee Reports be received for information.

**CARRIED**

**MEETING  
SCHEDULE:**

- 2011-10-377** **MOVED BY COUNCILLOR L'HEUREUX** that the June 8, 2011 regular council meeting be cancelled.

**CARRIED**

May 12, 2011	11:30 a.m.	Joint Economic Development
May 16, 2011		High Prairie Recreation Board
May 19, 2011	10:00 a.m.	Lesser Slave Lake Economic Alliance
May 30, 2011	10:00 a.m.	Municipal Planning Commission
May 30, 2011	1:00 p.m.	Committee of the Whole

- NEXT MEETING:** The next Regular Council Meeting will be held on May 25, 2011 at the M.D. Administration Building.

**IN CAMERA:**

- 2011-10-378** **MOVED BY COUNCILLOR DUPRES** that the meeting go in camera to discuss third party confidentiality matters, land matters, and the Joint Economic Development Proposal at 12:40 p.m.

**CARRIED**

- 2011-10-379** **MOVED BY COUNCILLOR CAMPIOU** that the meeting come out of camera at 3:30 p.m.

**CARRIED**

- 2011-10-380** **MOVED BY COUNCILLOR L'HEUREUX** that a letter be sent to Sustainable Resource Development requesting viable fishing quotas be established immediately to sustain the local fishing industry.

**CARRIED**

- 2011-10-381** **MOVED BY COUNCILLOR MATTHEWS** that a proposal be submitted for a mobile abattoir as discussed in camera.

**CARRIED**

2011-10-382

**MOVED BY COUNCILLOR DUPRES** that projects #3 and #4 at a cost of \$17,500 be approved subject to more information and approval by the Economic Development Committee.

**CARRIED**

**ADJOURNMENT:**

2011-10-383

**MOVED BY COUNCILLOR DUPRES** that the meeting adjourn at 3:42 p.m.

**CARRIED**

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Alvin Billings, Reeve

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Harvey Prockiw, C.A.O.