

**Municipal District of Big Lakes  
EMPLOYMENT OPPORTUNITY**

**Family and Community Services Director**

The Municipal District of Big Lakes invites applications from qualified persons for the position of Family and Community Services Director.

Reporting to the CAO, the Family and Community Services Director is responsible for the overall management of the Big Lakes Family and Community Services programming while adhering to policy and the provincial FCSS Act and Regulations. The Director will work primarily out of the MD Administration Office in High Prairie; however, this position may require a limited amount of travel out of the area.

The ideal candidate will:

- Possess post-secondary education in a related field;
- Be assertive, self motivated and able to provide leadership to the organization
- Possess excellent oral and written communication skills
- Possess excellent interpersonal skills
- Have the ability to effectively work with Council, staff, government officials, and other stakeholders
- Demonstrate ability to manage a budget

Equivalent combinations of education and experience will be considered.

Salary range for this position is \$53,676 -\$68,706 per annum. The M.D. of Big Lakes offers a competitive benefit package including the Local Authorities Pension Plan.

The deadline for applications is June 17, 2011 at 4:30 pm (or until a suitable candidate is found).

Please forward resumes with four work related references via mail, fax, or email (preferred) to:

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