

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
May 25, 2011**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, May 25, 2011 at 10:00 a.m.

PRESENT WERE:

Reeve:	Alvin Billings, HP East/Banana Belt
Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Violet Campiou, Faust
	Ray Dupres, Enilda/Big Meadow
	Randy Ehman, S. Sunset House/Gilwood
	Ken Killeen, Kinuso
	Guy L'Heureux, Joussard
	Ken Matthews, N. Gilwood/Triangle
	Fern Welch, Grouard
Administration:	Harvey Prockiw, C.A.O.
	Bill Landiuk, Treasurer
	Len Racher, Public Works Superintendent
	John Gould, Fire Chief
	Pat Olansky, Community Development Officer
	Cathy Wilcox, Grants Manager
	Amanda Backs, Recording Secretary
Press:	Chris Clegg, South Peace News
	Jamie Ballam, 93.5 Prairie FM

CALL TO ORDER: Reeve Billings called the meeting to order at 10:03 a.m. On behalf of Council, Reeve Billings thanked all MD staff and volunteers who assisted during the emergency last week.

MINUTES:

2011-11-384 **MOVED BY DEPUTY REEVE MARX** that the minutes of the May 11, 2011 Regular Council Meeting be adopted as circulated.

CARRIED

Councillor Welch joined the meeting at 10:04 a.m.

**BUSINESS ARISING
FROM MINUTES:**

There was none.

**ADDENDUM
TO AGENDA:**

In Camera - Legal Matters, Fisheries and Oceans, Sustainable Resource Development, Land Negotiations
Sunset House and Joussard Post Offices
Evacuation Update
Bloom and Nielsen Homesteads

Councillor Campiou joined the meeting at 10:05 a.m.

2011-11-385 **MOVED BY DEPUTY REEVE MARX** that the agenda with addendum for the May 25, 2011 Council Meeting be adopted.

CARRIED

**COMMUNITY AND
PROTECTIVE SERVICES:**

***SWAN RIVER
RODEO:***

A request was received from Swan River First Nation to sponsor their 3rd Annual Rodeo and Sports Days.

2011-11-386 **MOVED BY COUNCILLOR L'HEUREUX** that the request for funding for the 3rd Annual Swan River Rodeo and Sports Days in Kinuso set for July 1, 2011 be received for information.

DEFEATED

2011-11-387 **MOVED BY COUNCILLOR EHMEN** that funding in the amount of \$200.00 be provided for the 3rd Annual Swan River Rodeo and Sports Days in Kinuso set for July 1, 2011.

CARRIED

**ORAL HISTORY
COMMITTEE:**

Information was provided on membership to the MD Oral History Committee.

2011-11-388 **MOVED BY COUNCILLOR WELCH** that the Grant Manager's report regarding membership of the MD Oral History Committee be received for information.

CARRIED

**GRANT MANAGER'S
REPORT:**

Council reviewed the Grant Manager's May 2011 activity report.

2011-11-389 **MOVED BY COUNCILLOR CAMPIOU** that the Grant Manager's report for the month of May 2011 be received for information.

CARRIED

**PUBLIC HEARING RE
BYLAW #04-2011:**

2011-11-390 **MOVED BY COUNCILLOR CAMPIOU** that the meeting go into public hearing at 10:18 a.m.

CARRIED

2011-11-391 **MOVED BY COUNCILLOR MATTHEWS** that the meeting come out of public hearing at 10:20 a.m.

CARRIED

BYLAW #04-2011: Being a bylaw to amend section 8.15.4(b) of the Land Use Bylaw related to minimum internal roadway setbacks.

2011-11-392 **MOVED BY COUNCILLOR MATTHEWS** that Bylaw No. 04-2011 be approved for second reading.

CARRIED

2011-11-393 **MOVED BY COUNCILLOR KILLEEN** that Bylaw No. 04-2011 be approved for third reading.

CARRIED

**COMMUNITY
PEACE OFFICER'S
REPORT:**

Council reviewed the Community Peace Officer's Report for April 2011.

2011-11-394 **MOVED BY COUNCILLOR CAMPIOU** that the Community Peace Officer's April 2011 Report to Council be received for information.

CARRIED

**FIRE CHIEF'S
REPORT:**

Council reviewed the Fire Chief's April 2011 Monthly Report.

2011-11-395 **MOVED BY COUNCILLOR MATTHEWS** that the Fire Chief's April 2011 Monthly Report by received for information.

CARRIED

**EVACUATION
UPDATE:**

Fire Chief Gould provided an update on the events following the evacuation of northern communities to High Prairie on Sunday, May 14th due to wildfires.

Information was also provided on response requests forwarded to the MD volunteer fire departments.

Councillor Campiou extended a thank you to FCSS staff and all the volunteers that worked at the High Prairie reception centre.

Discussion was held regarding items that should be addressed during the agency debrief and the need for a joint Emergency Management Committee meeting.

Councillor Campiou stepped out of the meeting at 10:34 a.m.

***BLOOM & NIELSEN
HOMESTEADS:***

An invitation was received to attend an event in honor of Swan Bloom and Pete Nielsen who homesteaded land together 100 years ago and whose families still live on their respective quarters. Council further considered a request from the Bloom and Nielsen families to name a road or portion of road after the two pioneers.

Councillor Campiou returned to the meeting at 10:41 a.m.

2011-11-396

MOVED BY COUNCILLOR EHMAN that administration drafts a road naming policy and the request dated May 24, 2011 from the Bloom and Nielsen families to name a road after their ancestors be tabled.

CARRIED

**ECONOMIC
DEVELOPMENT:**

EDO'S REPORT:

Council was provided with a written activity report for May 2011.

2011-11-397

MOVED BY COUNCILLOR KILLEEN that the Economic Development Officer's report for the month of May 2011 be received for information.

CARRIED

Concern was expressed regarding the ongoing delays in obtaining approvals for the Shadow Creek Resort marina project in Joussard.

2011-11-398

MOVED BY COUNCILLOR DUPRES that a letter be sent to MP Brian Jean requesting to meet between June 15-30, 2011 with the new Minister of Fisheries and Oceans concerning the Shadow Creek Resort marina development, and that Reeve Billings and Councillor L'Heureux be authorized to attend the meeting.

CARRIED

**PLANNING &
DEVELOPMENT:**

POLICY ADMIN-04:

Council considered a recommendation to rescind the Sale of Municipal Lands Policy (ADMIN-04).

2011-11-399

MOVED BY COUNCILLOR L'HEUREUX that the Sale of Municipal Lands Policy (ADMIN-04) be rescinded.

CARRIED

POLICY ADMIN-05:

Council considered proposed revisions to the Municipally Owned Land Policy (ADMIN-05).

2011-11-400

MOVED BY COUNCILLOR DUPRES that the revisions to sections 22 and 26 and the inclusion of section 27 to the Municipally Owned Land Policy (ADMIN-05) be accepted as presented.

CARRIED

A break was taken from 10:57 a.m. until 11:06 a.m.

AGRICULTURE:

POLICY ASB-03:

Council reviewed proposed changes to the Beaver Control Policy (ASB-03).

Councillors Campiou and Welch returned to the meeting at 11:09 a.m.

- 2011-11-401** **MOVED BY COUNCILLOR MATTHEWS** that the revised Beaver Control Policy (ASB-03) be accepted as amended by:
- replacing “The landowner requesting” with “The MD requesting” under Dam Removal section 3;
 - removing the last sentence under Dam Removal section 1;
 - changing Dam Removal section 2 to read ‘the dam blaster shall comply with all federal and provincial legislations’;
 - changing Requests for Service - Municipal Public Lands section 1 to read “to remove problematic beaver and beaver dams which affect all municipally controlled property”;
 - remove “at no charge” from Requests for Service - Municipal Public Lands section 4.

CARRIED

***AG. FIELDMAN’S
REPORT:***

Council reviewed the Agricultural Fieldman’s written activity report.

- 2011-11-402** **MOVED BY DEPUTY REEVE MARX** that the Agricultural Fieldman’s Report to Council be received for information.

CARRIED

- 2011-11-403** **MOVED BY DEPUTY REEVE MARX** that yard maintenance for the MD administration grounds be tendered out.

CARRIED

PUBLIC WORKS:

***APPROVAL TO
AWARD TENDER:***

Council considered a request that administration be approved to award the tender for BF 08279 Bridge Replacement due to the timeframe of the tender closing and the cancellation of the June 8, 2011 council meeting.

- 2011-11-404** **MOVED BY COUNCILLOR EHMAN** that administration be approved to award the tender for BF 08279 Bridge Replacement to the low bidder if within budgeted amounts, subject to Alberta Transportation approval, and that a report of the award information be provided at the next regular council meeting.

CARRIED

- POLICY WS-05:*** Council was provided with a draft Rodent Control at Sewage Lagoons/Reservoirs Policy (WS-05).

- 2011-11-405** **MOVED BY COUNCILLOR MATTHEWS** that the Rodent Control at Sewage Lagoons/Reservoirs Policy (WS-05) be adopted as amended by removing section 1(f) and section 3.

CARRIED

***SHOP
EXPANSION:***

Council considered information regarding a proposed budget amendment for expansion of the MD public works shop.

- 2011-11-406** **MOVED BY COUNCILLOR CAMPIOU** that a proposed capital project budget amendment for the shop expansion be tabled for further information.

CARRIED

***PUBLIC WORKS
REPORT:***

Mr. Racher reviewed his written public works activity report.

- 2011-11-407** **MOVED BY COUNCILLOR KILLEEN** that a letter be sent to the Spruce Point Park Association requesting that the dredge material be cleaned out of the drainage ditch from the fish cleaning station east.

CARRIED

Discussion was held on the need for procedures for recognizing outstanding MD citizens on the new commemorative wall.

2011-11-408

MOVED BY COUNCILLOR MATTHEWS that administration draft a policy to establish guidelines for nominating outstanding MD citizens to the commemorative wall.

CARRIED

Discussion was held on securing a supply of fuel for emergency situations.

2011-11-409

MOVED BY COUNCILLOR KILLEEN that the Superintendent of Public Works' Report be received for information.

CARRIED

The meeting recessed for lunch at 11:52 a.m. and reconvened at 12:26 p.m.

PUBLIC WORKS
CON'T:

SHOP

EXPANSION:

Council was presented with additional information related to the MD public works shop expansion.

2011-11-410

MOVED BY COUNCILLOR CAMPIOU that a capital project budget amendment be approved in the amount of \$436,678.00 for the shop expansion and that the quote from Seko Construction for \$436,678.00 be accepted.

CARRIED

FINANCE/ADMINISTRATION:

FINANCIAL

REPORTS:

Council reviewed operating financial reports as of April 30, 2011.

2011-11-411

MOVED BY COUNCILLOR L'HEUREUX that the operating financial reports as of April 30, 2011 be received for information.

CARRIED

CHEQUE LIST:

Council reviewed the current cheque list.

2011-11-412

MOVED BY COUNCILLOR CAMPIOU that cheques #50028 to #50215 in the total amount of \$889,883.80 for the period ending May 7, 2011 be received for information.

CARRIED

POLICY ADMIN-19:

Council reviewed proposed changes to the Corporate Advertising Policy (ADMIN-19).

2011-11-413

MOVED BY COUNCILLOR MATTHEWS that section 3(a) of the Corporate Advertising Policy (ADMIN-19) be revised as presented.

CARRIED

CAO'S REPORT:

Mr. Prockiw provided a verbal activity report including information on resolving council email and computer issues, the flow of communication during the recent emergency situation, and the upcoming Canadian Association of Municipal Administrator's (CAMA) Conference.

2011-11-414

MOVED BY COUNCILLOR MATTHEWS that the CAO's verbal activity report be received for information.

CARRIED

CORRESPONDENCE:

2011-11-415 **MOVED BY COUNCILLOR MATTHEWS** that a letter be sent to the East Prairie Metis Settlement in thanks for their contribution to the enhanced policing program.

CARRIED

2011-11-416 **MOVED BY COUNCILLOR EHMAN** that the following items of correspondence be received for information:

- a. Deputy Minister of Indian and Northern Affairs Canada dated April 29, 2011 in response to Council's letter regarding aboriginal consultation
- b. Canadian Wildlife Coalition to Sustainable Resource Development dated May 8, 2011 regarding the MD wolf bounty program
- c. Westlock County dated May 11, 2011 regarding the Land Use Framework
- d. East Prairie Metis Settlement dated May 12, 2011 regarding a contribution to the Enhanced Policing Program

CARRIED

JOHN SIMPKINS: A copy of correspondence from John Simpkins to the Northern Gateway Board of Trustees was received expressing concern with regard to the process for disposing of the Sunset House School/Community Centre.

2011-11-417 **MOVED BY COUNCILLOR EHMAN** that a letter be sent to the Northern Gateway Board of Trustees in support of the Sunset House School/Community Centre being offered to the Sunset House community for a nominal fee.

CARRIED

POST OFFICES: Concern was expressed regarding the possible closure of the Sunset House and Jousard post offices due to the need to relocate both service points. Discussion was held regarding an opportunity for the Sunset House post office to move to the Community Centre if the facility is turned over to the community group. Councillor L'Heureux has been approached by the Post Master in Jousard regarding the possibility of entering into a long-term lease to relocate to MD owned property across from the Fish Plant.

2011-11-418 **MOVED BY COUNCILLOR EHMAN** that a letter be sent to the Postmaster General inquiring as to the intent to continue postal services at small, rural post offices, specifically Sunset House and Jousard, and that a copy be sent to the MD of Greenview.

CARRIED

Administration will follow up on a suggestion to look at the option of relocating the post office in Jousard to the MD Municipal Services Facility.

**COUNCILLOR COMMUNITY/
COMMITTEE REPORTS:**

D. MARX: No report

F. WELCH: Councillor Welch reported attendance at the Banff Disaster Forum, computer training sessions, and a Heart River Housing meeting. She will be attending a meeting of the Church Restoration Committee with the Archdiocese tonight.

K. MATTHEWS: Councillor Matthews reported attendance at the Joint Economic Development Committee meeting, an announcement regarding funding for the High Prairie Community Cadet Corps, E.W. Pratt Graduation ceremonies, High Prairie Recreation Board meeting, High Prairie Museum Strawberry Tea on May 14th, and as an observer at the Town of High Prairie Emergency Operations Centre on May 16th..

K. KILLEEN: Councillor Killeen reported on activities during fire situation.

V. CAMPIOU: Councillor Campiou reported attendance at the Kinuso graduation, Barrhead Housing yesterday, volunteer work at the evacuation reception centre in High Prairie.

G. L'HEUREUX: Councillor L'Heureux reported on Jousard Community Association campsite activities.

R. DUPRES: Councillor Dupres reported attendance at the High Prairie Recreation Board meeting.

A. BILLINGS: Reeve Billings reported on communications during the fire situation.

R. EHMAN: Councillor Ehman reported attendance at the May 6th POW! (Power of Wood) Meeting and the Disaster Forum in Banff.

2011-11-419 **MOVED BY COUNCILLOR DUPRES** that the Councillor Community /Committee Reports be received for information.

CARRIED

**MEETING
SCHEDULE:**

May 30, 2011	10:00 a.m.	Municipal Planning Commission
May 30, 2011	1:00 p.m.	Committee of the Whole
May 31, 2011	10:00 a.m.	Economic Development Committee

OTHER: Discussion was held on fire guarding of MD hamlets.

2011-11-420 **MOVED BY COUNCILLOR WELCH** that administration brings forth discussion and recommendations to a Committee of the Whole meeting on options for safeguarding MD communities from forest fires.

CARRIED

NEXT MEETING: The next Regular Council Meeting will be held on June 22, 2011 at the M.D. Administration Building.

A break was taken from 1:50 p.m. until 2:00 p.m.

IN CAMERA:

2011-11-421 **MOVED BY COUNCILLOR MATTHEWS** that the meeting go in camera to discuss third party confidentiality matters, legal matters, Fisheries and Oceans, Sustainable Resource Development, and land negotiations at 2:00 p.m.

CARRIED

2011-11-422 **MOVED BY COUNCILLOR CAMPIOU** that the meeting come out of camera at 3:25 p.m.

CARRIED

2011-11-423 **MOVED BY COUNCILLOR WELCH** that the request from 470864 Ltd. for a tax cancellation be accepted as information and administration draft a revised Tax Penalty Bylaw for the next Council meeting.

CARRIED

2011-11-424 **MOVED BY COUNCILLOR EHMAN** that Reeve Billings, Deputy Reeve Marx, and Councillor Killen be authorized to negotiate a road agreement as discussed.

CARRIED

2011-11-425 **MOVED BY COUNCILLOR WELCH** that the letter received by the Reeve regarding the Local Authority Pension Plan (LAPP) be forwarded to the M.D. lawyers.

CARRIED

ADJOURNMENT:

2011-11-426

MOVED BY COUNCILLOR L'HEUREUX that the meeting adjourn at 3:30 p.m.

CARRIED

Alvin Billings, Reeve

Harvey Prockiw, C.A.O.

**MUNICIPAL DISTRICT OF BIG LAKES
PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 04-2011)
May 25, 2011**

Minutes of the Municipal District of Big Lakes Public Hearing for an amendment to the Land Use Bylaw held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, May 25, 2011 commencing at 10:15 a.m.

PRESENT WERE:

Reeve:	Alvin Billings, HP East/Banana Belt
Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Violet Campiou, Faust
	Ray Dupres, Enilda/Big Meadow
	Randy Ehman, S. Sunset House/Gilwood
	Ken Killeen, Kinuso
	Guy L'Heureux, Joussard
	Ken Matthews, N. Gilwood/Triangle
	Fern Welch, Grouard
Administration:	Harvey Prockiw, C.A.O.
	Bill Landiuk, Treasurer
	Len Racher, Public Works Superintendent
	John Gould, Fire Chief
	Pat Olansky, Community Development Officer
	Cathy Wilcox, Grants Manager
	Amanda Backs, Recording Secretary
Press:	Chris Clegg, South Peace News
	Jamie Ballam, 93.5 Prairie FM

CALL TO ORDER:

Reeve Billings called the public hearing to order at 10:18 a.m.

Mrs. Olansky reported that the Public Hearing was being held on a matter of an amendment to the Land Use Bylaw section 8.15.4(b) Bare Land Recreational (BR) District related to minimum internal roadway setbacks.

First reading was provided on April 27, 2011. The public hearing was duly advertised in the local newspaper. No comments were received in favour or opposed to the proposed bylaw amendment.

Reeve Billings called for comments from the public. There was no one in attendance.

The public hearing was closed at 10:20 a.m.

Alvin Billings, Reeve

Harvey Prockiw, C.A.O.